



## Description

Spur Petroleum Ltd. is currently recruiting for an Operations Technologist role in its Calgary office. This is a fulltime permanent position.

The successful candidate will be responsible for assisting the Operations Group in general day-to-day activities, with a primary focus on data management for regulatory compliance. This role will work among multiple facets of the Operations Group, including but not limited to regulatory, production, facilities, pipelines, drilling and completions.

## Responsibilities

- Collect and manage data to help meet regulatory reporting and compliance requirements across multiple government bodies (AER, Alberta Energy, ABSA, Federal – NRCAN).
- Support the Operations Group on a day-to-day basis.
- Assist maintaining database of field equipment with a focus on pressure equipment.
- Assist in preparing facility measurement schematics and monthly production/emissions reports.
- Assist with project cost tracking for Spur's abandonment and closure program.
- Perform well file reviews for drilling, completions, abandonments, and reclamation.
- Work with Operations Group members to complete projects with differing priorities and deadlines.
- General data collection, entry, and management.

## Qualifications

The ideal candidate will have the following qualifications:

- Minimum 2-5 years of oil and gas experience.
- Strong proficiency in Excel, Word, Outlook, PowerPoint, database management, etc.
- Strong organizational and data management related skills.
- Strong attention to detail.
- Strong communication skills with the ability to manage multiple projects/tasks among multiple areas.
- A team first approach with a willingness to take on a wide range of tasks.
- Understanding of mapping related programs (ex. AccuMap, AbaData, AER Map Viewer, etc.).
- Understanding of web-based programs (ex. AER OneStop, Petrinex, IRIS, etc.).
- Willingness to learn and interpret new programs, regulations, and data management systems.

*This posting will remain open for applications until **June 22, 2022** and resumes can be forwarded to [resumes@spurpetroleum.ca](mailto:resumes@spurpetroleum.ca). Not all applications will be responded to.*